

HOPE UNDER DINMORE GROUP PARISH COUNCIL

Councillors are duly summoned to attend the Annual Parish Council Meeting Thursday
18th May 2017 at 7.00 pm in Hope under Dinmore Village Hall

AGENDA

1. To: Elect a Chairman/Sign Declaration of Office
2. To: Elect a Vice Chairman
3. To Receive Apologies for Absence
4. All councillors to confirm Declarations of Interest and Applications for Dispensation
5. To: Elect other Officers:
 - 5.1 Responsible Finance Officer
 - 5.2 Footpath and Tree Officer
 - 5.4 Representative to the Village Hall Committee
 - 5.4 Representatives to the HALC Area Committee [NAM]
 - 5.5 A Representative to the Queenswood Park Advisory Panel
6. **TO RECEIVE ANNUAL REPORTS FOR 2016/17**
 - 6.1 Herefordshire Council – Ward Cllr Crockett’s Report
 - 6.2 Policing Matters - Local Police Officer
 - 6.3 Village Hall Committee - Councillor J Stone
 - 6.4 Village Footpaths - Councillor A Morgan
 - 6.5 Balfour Beatty – Locality Steward
 - 6.6 Queenswood & Bodenham Lake Advisory Panel -
Councillor A Morgan
7. Open discussion 7.1 Close Open session
8. To Approve Minutes of Meeting held on Thursday 23rd March 2017
Deferred items:
 - 8.1 Robert Beddoes plaque
 - 8.2 Litter bins
 - 8.3 Sandbags
 - 8.4 Newsletter
 - 8.5 Defibrillator
 - 8.6 Chery brook letter from Hannah Bragg

9. Finance Matters:
 - 9.1 Lloyds Bank Balances - circulated
 - 9.2 To Approve the Annual Governance Statement for 2016/17
 - 9.3 To Approve the Annual Accounts for 2016/20167
 - 9.4 To Appoint an Internal Auditor
 - 9.5 To Appoint/confirm Bank Signatories
 - 9.6 To Consider and Approve the following Payments:
 - 9.6.1 Payments made since last meeting
 - 9.6.2 Outstanding Invoices - schedule of payments circulated
 - 9.6.3 Insurance Renewal 2017/2018
 - 9.6.4 Donation Churchyard Fund - £750 as per precept/budget
 - 9.6.5 Payment to Internal Auditor
 - 9.6.6 Minutes 14th July 16 item 6 – Village Hall agreed donation of £750
10. To Consider adopting the Standing Orders; Financial Regulations; Financial Risk Assessment; Code of Conduct.
11. Lengthsman work sheet for June and July.

Work carried out since last meeting:
Strimming of visual display at end of Newton Lane, mowing/strimming of side of footpath leading from Cherrybrook to bus stop on A49, mowing/strimming of grass island, strimming of entrance to underpass, strimming of underpass on Church and around bus stop, rubbish bin and salt box, blowing of leaves and dirt out from the underpass, scraping of tarmacked triangle on T-junction leading off A49 into village and removal of rubbish previously left by Highways England, strimming of visual display on T-junction of road by railway bridge

 - 11.1 Chairman and Clerk to sign Lengthsman Contract for 2017-2018
12. Neighbourhood Plan Report
13. Planning matters - no new applications received.
13. Items for the Next Agenda [no discussion]
15. To Confirm the Date of the Next Parish Council Meeting

Signed : *Lesley Hay* – Parish Clerk –

Date: 10th May 2017

Parish Clerk : Lesley Hay
Bank Croft Monkland Leominster Herefordshire HR6 9DB