

HOPE UNDER DINMORE GROUP PARISH COUNCIL

Councillors are duly summoned to attend the Annual Parish Council Meeting
Thursday 16th May 2019 at 7.30 pm in Hope under Dinmore Village Hall

AGENDA

1. To: Elect a Chairman/Sign Declaration of Office
2. To: Elect a Vice Chairman
3. To Receive Apologies for Absence
4. All councillors to confirm Declarations of Interest and Applications for Dispensation
5. To: Elect other Officers:
 - 5.1 To consider co-option of new Parish Councillor
 - 5.2 Responsible Finance Officer
 - 5.3 Footpath and Tree Officer
 - 5.4 Representative to the Village Hall Committee
6. **TO RECEIVE ANNUAL REPORTS FOR 2018/19**
 - 6.1 Herefordshire Council – Ward Cllr Report
 - 6.2 Policing Matters - Local Police Officer
 - 6.3 Village Hall Committee - Councillor J Stone
 - 6.4 Village Footpaths
7. Open discussion 7.1 Close Open session
8. To Approve Minutes of Meeting held on Thursday 21st March 2019
Matters arising:
9. Finance Matters:
 - 9.1 Lloyds Bank Balances - circulated
 - 9.2 To Approve the Annual Governance Statement for 2018/19
 - 9.3 To Approve the Annual Accounts for 2018/2019
Chairman to sign the Certificate of Exemption
 - 9.4 To Appoint an Internal Auditor

 - 9.6 To Consider and Approve the following Payments:

- 9.6.1 Outstanding Invoices - schedule of payments circulated
 - 9.6.2 Insurance Renewal 2019/2020 (if quote available)
 - 9.6.3 Donation Churchyard Fund
 - 9.6.4 Donation to Internal Auditor
 - 9.6.5 Village Hall donation
10. To Consider adopting Standing Orders; Financial Regulations; Financial Risk Assessment; safeguarding statement and to consider adoption of revised Code of Conduct as circulated.
11. Lengthsman / Locality Steward:
- 11.1 Confirm D C Gardening contract/insurance 2019-2020
 - 11.2 Lengthsman work sheet for June
 - 11.3 Sign Lengthsman Contract 2019/2020
 - 11.4 Confirm P3 and Lengthsman Maintenance Plan completed for 2019-20
12. Planning matters -
13. Items for the Next Agenda [no discussion]
14. To Confirm the Date of the Next Parish Council Meeting

Signed: *Lesley Hay* – Parish Clerk –

Date: 10th May 2019